



APPLICATION FORM

**Diploma in
« BUSINESS MANAGEMENT »**

File No. 2021 - [] (Administration only)



1- Personal information

LAST NAME:

First name:

Date of birth (Day / Month / Year): ____ / ____ / ____

Nationality:

Gender: Female Male

Address:

Zip code:

City:

State:

Telephone number:

Mobile number:

E-mail address:

Recent
Photo

2- Your current situation

Student Employee Job seeker Others

Organization:

3- Your educational background and degrees

Year of High School graduation:

University background:

| Years | Courses and modules | University / Location |
|-------------|---------------------|-----------------------|
| 2020/2021 | | |
| 2019/2020 | | |
| 2018 / 2019 | | |
| 2017 / 2018 | | |

5 – Your professional experience

List all your professional experiences in chronological order (jobs as well as internships)

| Years | Number of weeks | Company / Position or activity |
|-------|-----------------|--------------------------------|
| | | |
| | | |
| | | |
| | | |
| | | |

6 – Foreign languages

| Foreign languages | Advanced | Intermediate | Beginner |
|-------------------|----------|--------------|----------|
| | | | |
| | | | |
| | | | |

I, _____ (First name and LAST NAME),

Certify that the above information is complete and correct to my best knowledge.

Done at _____ this

Signature of the applicant

Process to apply and graduate

First of all, to apply for the diploma, you need to have validated at least the equivalent of 120 ECTS. To graduate with the Bachelor degree, you will need to get a total of 180 ECTS (30 ECTS from the Diploma in Business Management and another 30 ECTS from your home University).

List of required documents

- Passport copy
- Transcripts of records from your University certifying you have validated at least the equivalent of 120 ECTS
- Evaluation form completed by an academic advisor
- Cover letter
- Curriculum Vitae
- If any, certificate(s) regarding language tests

Application form and required documents to be sent by e-mail before 28 may 2021 to the following address

iut-ri@unilim.fr

EVALUATION FORM

**Diploma in
« BUSINESS MANAGEMENT »**

To be completed by an academic advisor from your University.

Letter of recommendation for _____ (candidate's First Name and LAST NAME)

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Advisor's First Name and LAST NAME:

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Date:

Signature and University stamp: